Wireless Printing in Android

At Concordia University of Edmonton

Overview

Concordia offers access to the campus printer, CUCA_PRINT, through Google Cloud Print service which enables printing wirelessly from any Android device using your Concordia Google Account.

This document describes how to setup and use that printer in Android.

Setup

1. Setup your Google Account with the Concordia CUCA_PRINT printer.
   a. Browse to https://goo.gl/LzJCTk
   b. If you are not logged into your Concordia Google Account, you will be prompted to sign in.
   c. Once signed in you will be asked to confirm that you want to add the "CUCA_PRINT" printer as seen in the image. **Ensure that your Concordia address is displayed and not a personal Google account.**

   d. Click "Add Printer". You will see a notification that the printer has been added to your account.

2. Setup your Android device for using the Cloud Printer
   a. Open the Settings Panel on your Android device.
   b. Near the bottom of the Settings menu, find Printing. You should see a "Cloud Print" entry under Print Services.
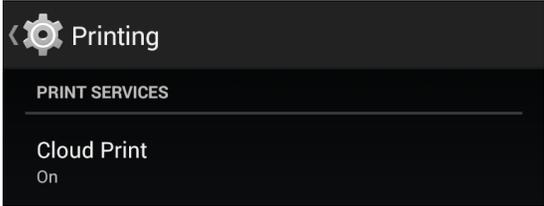
   i. If you do not see "Cloud Print" listed and set to "On", you will need to install it from the Google Play Store.
   ii. Once installed, it will be listed in Print Services.
   iii. If you have just installed it, be sure to enable it.
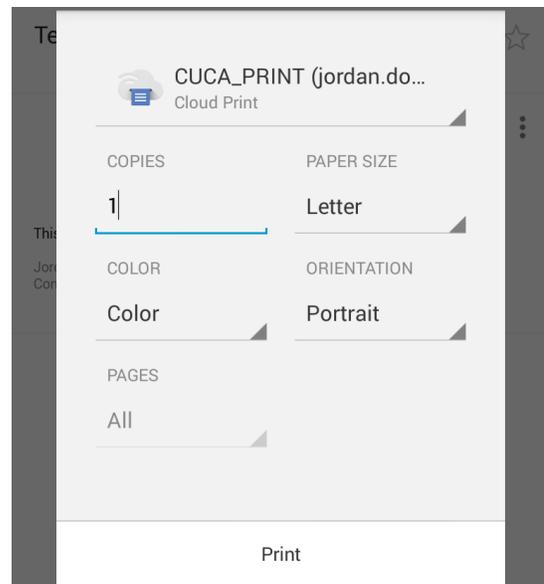   c. Click on Cloud Print and you should see the printers you have associated to your Google Account(s).
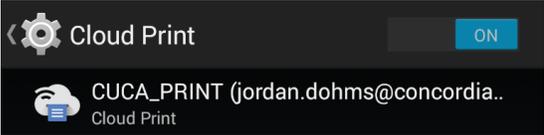
Using Google Cloud Print

1. From any application which supports printing (Gmail, Chrome, etc) select "Print" from the menu.
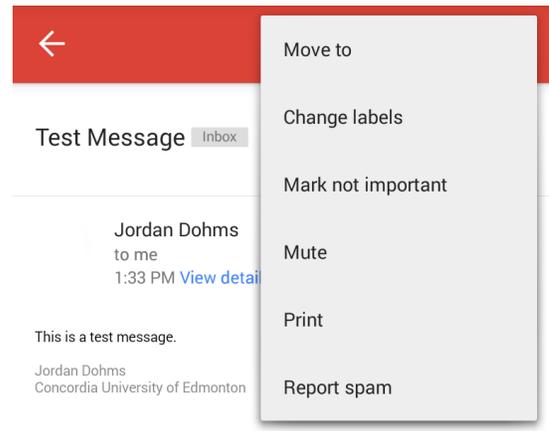
2. In the Print dialog, select the "CUCA_PRINT" printer and tap the Print button.

3. Once complete, your print job will be submitted and ready for you to release by walking up to a Konica Minolta device on campus and swiping your Concordia ID card. Costs and billing is handled the same way as with standard printing.

Getting Help

Concordia IT Services also provides some additional information regarding printing on campus at http://helpdesk.concordia.ab.ca/

If you have questions or would like assistance related to wireless printing at Concordia, you can contact the IT Services Helpdesk at 780-479-9316 or helpdesk@concordia.ab.ca