

# Set or Reset Password

## Change Password

1. Go to <https://onlineservices.concordia.ab.ca>
2. Click on "My Account" "Change password and MFA"
3. Login into your account
4. Type in the new password and confirm it by retying it
5. Click on Submit

## Reset Password

If you don't know your password (forgotten it or you never used one before)

1. Go to <https://onlineservices.concordia.ab.ca>
2. Click on "My Account" "Change password and MFA"
3. Click on "[Forgot your password?](#)"
4. Input you CUE email address or personal email on record
5. Input your Date of Birth
6. Click on "Email me a reset link"
7. If prompted provide MFA authentication
8. Go to your personal email and open the password reset email.
9. Click on the link
10. Type your new password and confirm it by reentering it.
11. Click on Submit